

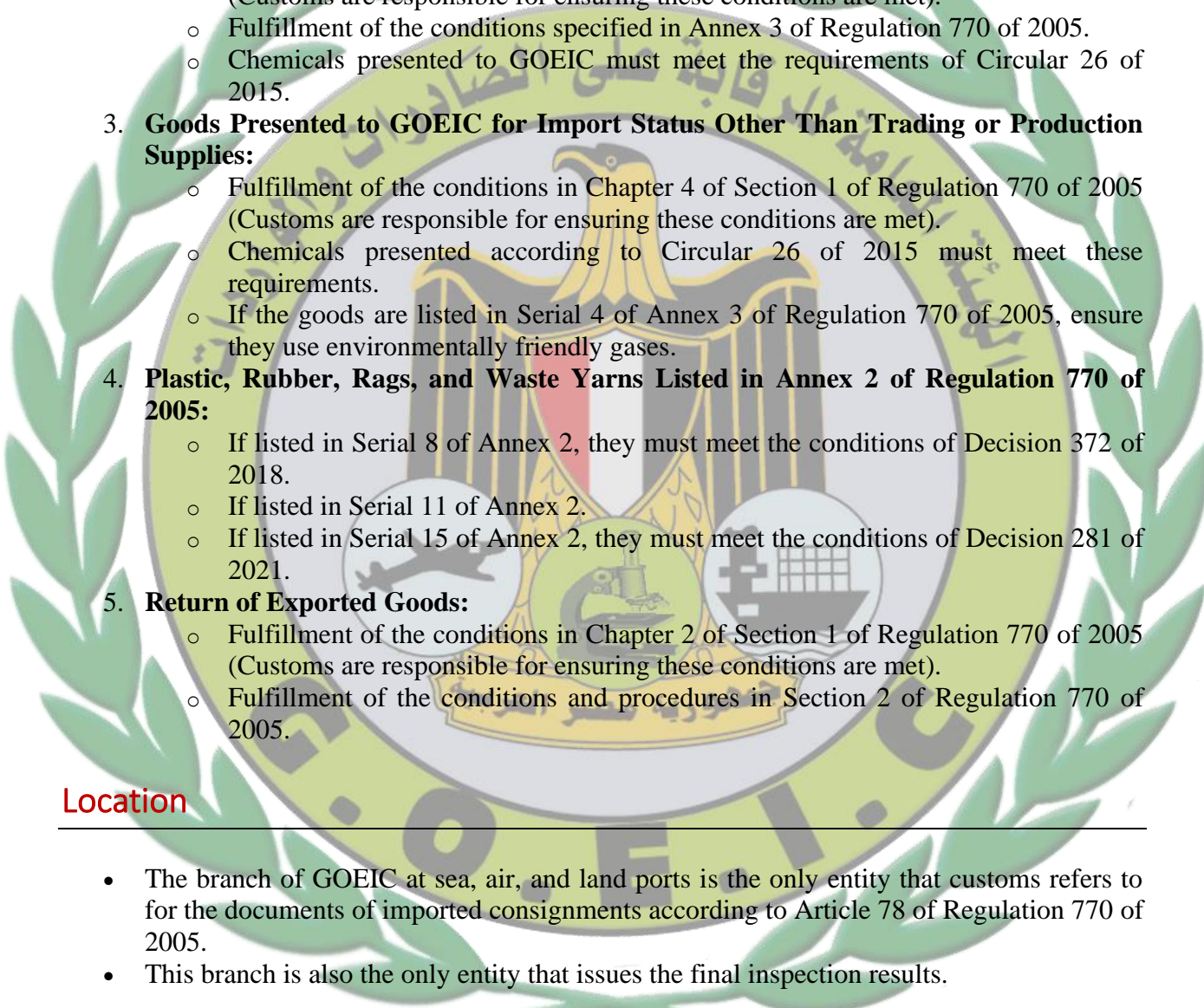
Inquiry about Subjected Goods and Stages of Consignment

Description

- According to Law 118 of 1975 concerning import and export and its executive regulation 770 of 2005, the Customs Authority is responsible for determining the import status of the goods and specifying their customs classification and presentation authority.
- The goods presented to GOEIC by customs include the following categories:
 1. Goods imported for trading, subject to Annex 8 of Regulation No 770 of 2005.
 2. Except for goods imported for personal or special use, goods subject to specific import conditions according to Annex 3 of Regulation No 770 of 2005 and the following ministerial decisions:
 - (Serial 5 of Annex 3) per Decision 961 of 2012, Decision 991-2015, and Decision 403-2022.
 - (Serial 6 of Annex 3) per Decision 961 of 2012.
 - (Serial 7 of Annex 3) per Decision 820 of 2013.
 - (Serial 10 of Annex 3) per Decision 558 of 2014.
 - (Serial 11 of Annex 3) per Decision 540 of 2014.
 3. Items listed in Serial 4 of Annex 3 of Regulation 770-2005 that involve the use of freon gas for any import status according to Circular 23 of 2015 and the cooperation protocol between the Environmental Affairs Agency and GOEIC concerning the implementation of Article 47 bis of Law 9 of 2009.
 4. Chemicals listed in Circular 26 of 2015 for any import status.
 5. Used goods listed in Annex 2 of Regulation 770 of 2005 and the following ministerial decisions:
 - (Serial 8 of Annex 2) per Decision 372 of 2018.
 - (Serial 15 of Annex 2) per Decision 281 of 2021.
 - (Serial 11 of Annex 2).
 6. Items presented to GOEIC for trading according to Decision 43 of 2016 and Decision 44 of 2015 to meet import restrictions.
 7. New car spare parts imported for the Port Said Free Zone presented to GOEIC for technical matching as a condition for import according to Import Circular 9 of 2022.

Conditions

1. **Goods Imported for Trading Subject to Annex 8 of Regulation 770 of 2005:**
 - Fulfillment of the conditions in Chapter 2 of Section 1 of Regulation 770 of 2005 (Customs are responsible for ensuring these conditions are met).
 - Fulfillment of the conditions and procedures in Section 2 of Regulation 770 of 2005.
 - If the goods are also listed in Annex 3 of Regulation 770 of 2005, they must meet the conditions specified in Annex 3.

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- If the goods are also subject to Decision 43 of 2016 and Decision 44 of 2015, they must meet the import restrictions of Decision 43 of 2016 and Decision 195 of 2022.
 - Chemicals presented to GOEIC must meet the requirements of Circular 26 of 2015.
- 2. Goods Imported as Production Supplies Presented to GOEIC:**
- Fulfillment of the conditions in Chapter 3 of Section 1 of Regulation 770 of 2005 (Customs are responsible for ensuring these conditions are met).
 - Fulfillment of the conditions specified in Annex 3 of Regulation 770 of 2005.
 - Chemicals presented to GOEIC must meet the requirements of Circular 26 of 2015.
- 3. Goods Presented to GOEIC for Import Status Other Than Trading or Production Supplies:**
- Fulfillment of the conditions in Chapter 4 of Section 1 of Regulation 770 of 2005 (Customs are responsible for ensuring these conditions are met).
 - Chemicals presented according to Circular 26 of 2015 must meet these requirements.
 - If the goods are listed in Serial 4 of Annex 3 of Regulation 770 of 2005, ensure they use environmentally friendly gases.
- 4. Plastic, Rubber, Rags, and Waste Yarns Listed in Annex 2 of Regulation 770 of 2005:**
- If listed in Serial 8 of Annex 2, they must meet the conditions of Decision 372 of 2018.
 - If listed in Serial 11 of Annex 2.
 - If listed in Serial 15 of Annex 2, they must meet the conditions of Decision 281 of 2021.
- 5. Return of Exported Goods:**
- Fulfillment of the conditions in Chapter 2 of Section 1 of Regulation 770 of 2005 (Customs are responsible for ensuring these conditions are met).
 - Fulfillment of the conditions and procedures in Section 2 of Regulation 770 of 2005.

Location

- The branch of GOEIC at sea, air, and land ports is the only entity that customs refers to for the documents of imported consignments according to Article 78 of Regulation 770 of 2005.
- This branch is also the only entity that issues the final inspection results.

Required Documents for Imports

- 1. Customs Documents Presented at the Window:**
- Valid import status document duly completed.
 - Invoice:
 - Detailed and matching the content of the consignment.

- Certified and acceptable according to Articles 14 of Regulation 770 of 2005.
- Carries the ACID number in the case of shipping from seaports.
- Packing list (if the invoice is unclear):
 - Certified by customs and matching the invoice.
 - Lists items, formations, and quantities.
- Certificate of origin:
 - Certified and acceptable according to Articles 14 of Regulation 770 of 2005.
- Bill of lading:
 - Carries the ACID number in the case of shipping from seaports.
- Official power of attorney or delegation with a bank-certified signature if the concerned person is not present.
- According to Import Circular 32 of 2019, the paper form (4) is not required if banks print the reference number of form 4 on the invoice and link it to the customs declaration electronically for consignments exceeding \$2000.
- According to Import Circular 34 of 2019, the paper receipt of administrative expenses (Annex 11) is not required if the relevant customs confirm that the bank has collected these expenses and notified customs electronically.
- If the item is imported for trading or as production Supplies and is subject to Ministerial Decision 991 of 2015 or Decision 403 of 2022, must be provided
 - a pre-shipment inspection certificate certified by the International Laboratory Accreditation Cooperation (ILAC) unless it is found that:
 - The item is produced by a registered manufacturer on GOEIC's visual inspection list according to Article 94 of Regulation 770 of 2005.

Second: Documents to be Submitted During Visual Inspection at the Customs Terminal

1. If the specification requires the submission of technical data or an inspection certificate for the following items:

- Items requiring a Technical Data Sheet (TDS) according to the prepared form:
 - Shock absorbers
 - Oil filters
 - Fuel filters
 - Air filters
- Items requiring a Safety Data Sheet (SDS):
 - Chemicals
 - Paints
 - Fire powder
- Items requiring technical data according to the item's specification:
 - Pipes, fittings, accessories, and stainless steel shapes
 - Engines
 - Pumps
 - Rings
 - Belts
 - Bushings and alloys

- Bearings
 - Starters and dynamos
 - Cables
2. **In the absence of a mandatory Egyptian specification, the importer is entitled to specify the approved standard according to Article 88 of Regulation 770 of 2005, provided it is approved according to Decision 102 of 2022.**
 3. **If the item is original brake pads imported for trade, a certified letter from the parent company must be presented, including the type, part number, manufacturer, and trademark, authenticated by the Ministry of Foreign Affairs (to be exempt from registration according to Decision 540 of 2014).**

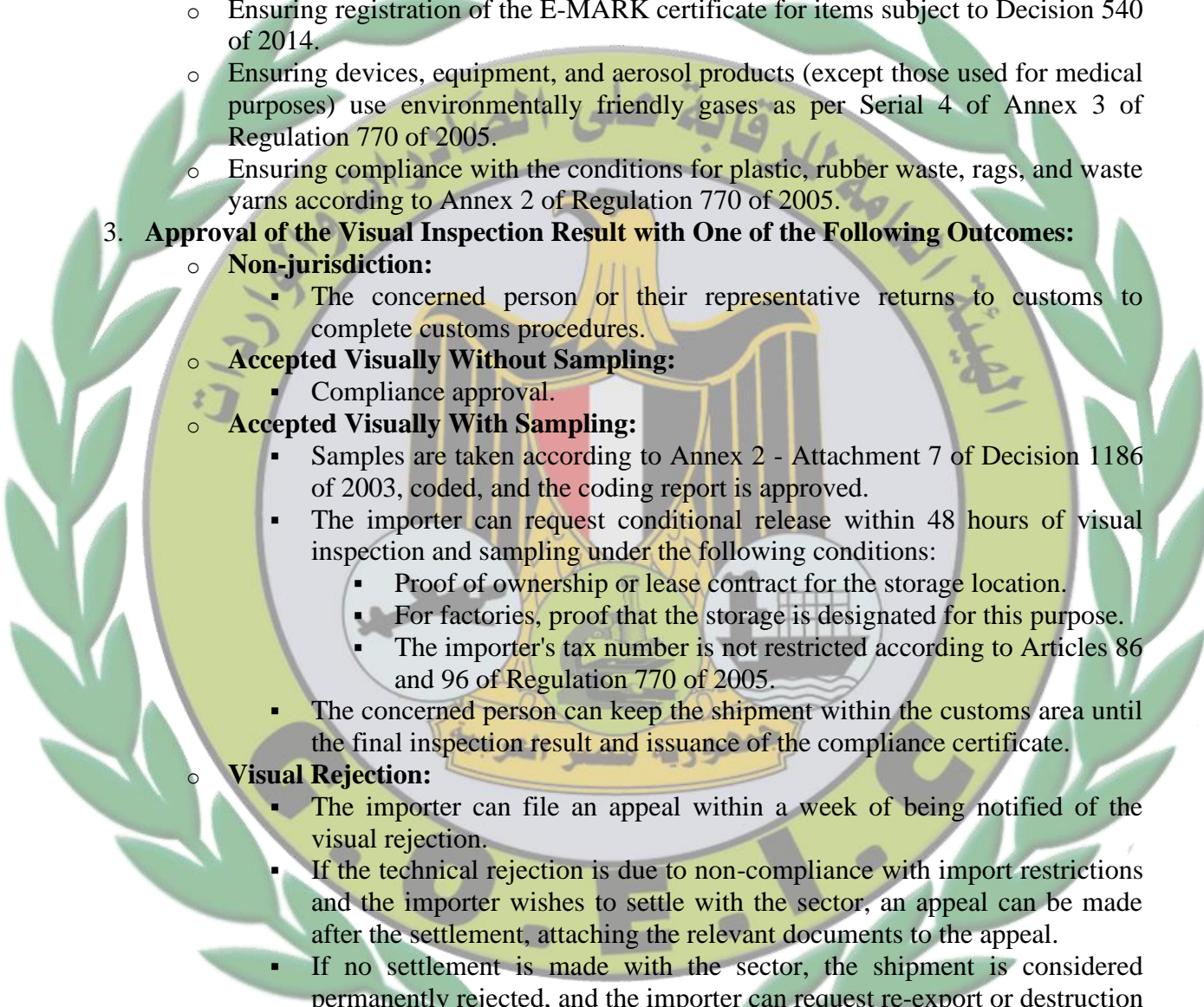
Service Procedures

First Stage: Pre-Visual Inspection

1. **Receiving and Reviewing Applications and Sending Forms Before Joint Inspection:**
 - Ensure the item and import status are subject to inspection.
 - Ensure the customs documents are present and acceptable.
2. **Receiving and Reviewing the Application for:**
 - Compliance with the pre-shipment inspection certificate if the item is subject to Decision 991 of 2015 or 403 of 2022, or registration of the product on the visual inspection list according to Article 94 of Regulation 770 of 2005.
 - Registration of the manufacturer, brand owner, or distribution center if the item is subject to Decision 43 of 2016 or 44 of 2022.
 - Registration of the E-MARK certificate for items subject to Decision 540 of 2014 or if the brake pad is registered with an original letter on the network.
 - Compliance with the documents and conditions for plastic, rubber waste, rags, and waste yarns according to Annex 2 of Regulation 770 of 2005.

Second Stage: Visual Inspection

1. **The concerned person or their representative must appear within 72 hours of notification before the imports committee with the required technical documents according to the item's specification to avoid administrative rejection of the request and the opening of a new request with fees.**
2. **Visual Inspection of the Shipment Includes:**
 - Matching the shipment's content with the bill of lading.
 - Ensuring the contents of each lot or package match in type, grade, and packaging.
 - Matching the customs inspection report with the invoice.
 - Reviewing the shipment's documents and accompanying certificates to ensure they are correct and match the shipment's data and contents.
 - Ensuring the shipment data matches the required data according to:
 - The relevant approved specification.
 - Article 102 of Regulation 770 of 2005 for the relevant items.
 - Serial 2 of Annex 3 of Regulation 770 of 2005 for the relevant items.

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- Ensuring compliance with import restrictions (according to Decisions 991 of 2015 and 403 of 2022) and that the shipping date on the bill of lading does not exceed the validity period of the pre-shipment inspection certificate.
 - Ensuring compliance with import restrictions by registering the manufacturer, brand owner, or distribution center if the item is imported for trade and subject to Decision 43 of 2016 or 44 of 2022.
 - Ensuring registration of the E-MARK certificate for items subject to Decision 540 of 2014.
 - Ensuring devices, equipment, and aerosol products (except those used for medical purposes) use environmentally friendly gases as per Serial 4 of Annex 3 of Regulation 770 of 2005.
 - Ensuring compliance with the conditions for plastic, rubber waste, rags, and waste yarns according to Annex 2 of Regulation 770 of 2005.
3. **Approval of the Visual Inspection Result with One of the Following Outcomes:**
- **Non-jurisdiction:**
 - The concerned person or their representative returns to customs to complete customs procedures.
 - **Accepted Visually Without Sampling:**
 - Compliance approval.
 - **Accepted Visually With Sampling:**
 - Samples are taken according to Annex 2 - Attachment 7 of Decision 1186 of 2003, coded, and the coding report is approved.
 - The importer can request conditional release within 48 hours of visual inspection and sampling under the following conditions:
 - Proof of ownership or lease contract for the storage location.
 - For factories, proof that the storage is designated for this purpose.
 - The importer's tax number is not restricted according to Articles 86 and 96 of Regulation 770 of 2005.
 - The concerned person can keep the shipment within the customs area until the final inspection result and issuance of the compliance certificate.
 - **Visual Rejection:**
 - The importer can file an appeal within a week of being notified of the visual rejection.
 - If the technical rejection is due to non-compliance with import restrictions and the importer wishes to settle with the sector, an appeal can be made after the settlement, attaching the relevant documents to the appeal.
 - If no settlement is made with the sector, the shipment is considered permanently rejected, and the importer can request re-export or destruction of the item within two weeks of the rejection.
 - The appeal is presented to the committee within a week of submission.
 - Approval of the appeal results:
 - If the appeal is rejected, the importer can submit another appeal or receive a final rejection notice and request re-export or destruction of the item within two weeks of the rejection.
 - If the appeal response is "sufficient as is":

- The shipment is resubmitted for visual inspection and follows the procedures.
- If the appeal response is "treatment within the customs area":
 - The required treatment is received at the window, and the treatment is completed within a month of knowing the appeal decision.

Third Stage: Laboratory Inspection

1. GOEIC's Obligations During Laboratory Inspection:

- GOEIC must complete inspection and analysis procedures in laboratories listed in Annex No. (3) and perform the tests and analyses specified in the mandatory approved standards according to Article 87 of Regulation 770 of 2005.
- For goods without mandatory Egyptian standards, the importer specifies the standard for inspection. If not specified, the laboratory may inspect according to any approved standard as per Article 88 of Regulation 770 of 2005.
- Laboratories must adhere to a single approved standard for testing and cannot choose tests from multiple standards as per Article 89 of Regulation 770 of 2005.

2. Second Sampling:

- Goods cannot be rejected for non-compliance in the first sampling without a second representative sampling according to Annex 2 - Attachment 7 of Decision 1186 of 2003, taking inspection, and control measures as per Article 91 of Regulation 770 of 2005.
- The concerned person is notified of the second sampling date and must facilitate GOEIC's procedures for the second sampling; otherwise, the first sampling results will be final according to Article 91 of Regulation 770 of 2005.

3. Re-inspection :

- The importer can request re-inspection within a week of being informed of the inspection results if the shipment is rejected after the second sampling.
- The importer can request re-inspection in another laboratory from those listed in Annex No. (3) of Decision 1186-2003, chosen by GOEIC.
- If no other laboratory is available, the inspection will be conducted by technicians who did not participate in previous inspections.
- The importer, their agent, or a representative of the producing company may attend the re-inspection and sign the inspection results.
- The importer bears the costs and expenses of re-inspection.
- If the importer disputes the re-inspection results and the Appeals Committee accepts a fourth sampling:
 - The committee will determine the relevant inspection laboratory.
 - The importer bears the costs and expenses of re-inspection.
 - The importer must appoint an expert representing the foreign company to attend the laboratory inspection and sign the results.
 - These results are final and cannot be appealed.

Fourth Stage: Finalizing Shipment Procedures

1. Finalizing Procedures for Compliant Shipments:

- The importer is notified of the final inspection results electronically.
- The importer must review the shipment status according to electronic consignments from the portal to follow up on the inspection results and the actions to be taken within the deadlines specified by the GOEIC branch within no more than two working days following the periods specified for issuing final inspection results:
 - For goods that pass visual inspection, a conformity certificate is issued immediately after successful completion.
 - For goods that pass visual inspection but require laboratory testing, final inspection results must be issued within the period specified in the standard or relevant regulations according to Article 85 of Regulation 770 of 2005.
- GOEIC issues a certificate of inspection results or a review copy upon request by the concerned person or their representative, according to Article 100 of Regulation 770 of 2005.

2. Finalizing Procedures for Non-compliant Shipments:

- For rejected shipments transferred under reservation outside the customs area:
 - The importer must return the shipment to the customs area with a GOEIC representative within two weeks of being notified of the final results unless the goods are destroyed under the supervision of the regulatory authority and a customs representative.
 - Conditional release or notification of inspection results for any incoming shipments is not permitted if the importer does not re-export or destroy the non-compliant shipment within the specified time.
 - The storage supervisor, supply investigations, and customs are notified to take re-export or destruction measures.
 - The Foreign Trade Sector is informed of cases where non-compliant shipments or parts of them are disposed of before a conformity certificate is issued, to take legal action against the importer.
- For rejected shipments within the customs area:
 - The relevant customs authority is notified to take necessary measures for re-export or destruction according to the applicable regulations.

3. Returning Sample Remnants:

- GOEIC branches must return the remnants of the inspected samples to the importer. If the importer or their representative does not collect them within 15 days of being informed of the final inspection results, they are disposed of according to rules issued by the Minister of Foreign Trade.

4. Sorting and Segregation:

- Upon request by the concerned person or their representative, re-sorting of the rejected shipment within or outside the customs area is allowed at any stage of the shipment process.
- The shipment must be re-inspected after sorting as a new shipment.

Notes:

1. Goods Imported for Exhibition Purposes According to Article 25 of Regulation 770 of 2005:

- If the exhibition authority permits exhibitors to sell imported goods for exhibition purposes, this is done under the supervision of GOEIC and customs.
- Import regulations must be met whether the purchase is for trade, production, special use, or personal use.
- Exemption from the origin certificate and shipping from the country of origin is allowed.

2. Production Supplies Imported under Temporary Admission or Drawback System are Not Subject to GOEIC Inspection:

- If presented due to ministerial decisions governing the presentation of production Supplies to GOEIC 961 of 2012, 820 of 2013, 558 of 2014, 540 of 2014, customs must be approached to change the import status to production Supplies.

3. New Automotive Spare Parts Imported for the Free Zone of Port Said are Subject to GOEIC Technical Compliance Inspection:

- This is a condition for importing these items according to Import Circular 9-2022.

