Second: Agricultural Activity (Animal - Fish - Laboratories - Poultry)

A- Conditions for Registration, Renewal, and Amendment of Animal Production Activity:

1. The project and the activity of animal/fish/poultry/laboratory production must be documented in both the commercial registry and the tax card or the project's data document, whether it is a poultry farm, dairy production, egg hatching, livestock fattening, fish farming, or any other animal production activity.
2. The activity must be operational and have a valid operating license.
3. It must be specified in the operating license issued by the Animal Wealth and Poultry Development Sector at the Ministry of Agriculture (license number - total area of the place - number of sheds - number of birds in each shed - duration of the license specified start and end - type of animal production and what is imported for it).
4. The establishment must have a letter of explicit approval to extract production requirements or renew the card (production requirements) from the Animal or Poultry Production Sector at the Ministry of Agriculture, specifying (duration of the approval - type of animal/poultry production - the varieties and quantities approved for import for the project during that period - location of project implementation - operating license number).
5. For fish farming, approval from the Lakes Protection and Fish Wealth Development Agency is required.
6. The project and activity data must match in both the letter of explicit approval to extract and renew the production requirements card and the operating license, the commercial registry, and the tax card or the data document.

B- Documents for Registration, Renewal, and Amendment of Animal/Poultry/Fish Production Activity:

1. Application form to extract production requirements card signed by the authorized person before the competent officer or signed by the agent or delegate.
2. A Copy of the national ID card or passport for the authorized person (original for inspection). If the original national ID card is not provided, the agent or delegate must fulfill an "ID Card Declaration" form.
3. If there are foreigners in the commercial registry, provide:
    - A Copy of the residence permit including the work permit and original for inspection.
    - Valid passport copy and original for inspection.
4. If the applicant is an agent or delegate:
    - A Copy of the national ID card or passport for the agent or delegate and original for inspection.
    - A Copy of a notarized power of attorney from the real estate registry and original for inspection (only a second agent is accepted) or an original delegation form signed by the authorized person with a bank-certified signature verification (validity: 3 months).
    - "Power of Attorney Validity Declaration" signed by the agent (if the applicant is a representative of the establishment).
5. Recent and valid official extract from the main and sub-commercial registries (if the activity address is in the sub-registry), each:
    - Valid for at least 90 days and recent, not issued more than 90 days ago.
    - Including animal production activities (poultry farms - dairy - eggs - livestock fattening - fish farms - or others).

- Also, specify the establishment's national ID number, unified number, and activity address in detail.

6. A Copy of the operating license from the Animal or Poultry Production Sector at the Ministry of Agriculture and original for inspection, specifying:
   - License number - total area - number of sheds and animals - owner's and tenant's name - duration of the license (specified start and end) - type of animal production and what is imported for it.
7. Original letter of explicit approval to extract or renew the production requirements card from the Animal or Poultry Production Sector at the Ministry of Agriculture, specifying:
   - Farm data - duration of approval - type of animal/poultry production - the varieties and quantities approved for import for the project during that period - project implementation location - operating license number. For fish activity, provide the original approval from the Lakes Protection and Fish Wealth Development Agency for farm establishment.
8. Matching copy of the tax card with the data in the commercial registry and original for inspection.
9. Basic data document for funding from the Tax Authority (in case of discrepancy between the activity in the tax card and the activity in the commercial registry or to clarify any data).
10. If the applicant is a lessee, provide:
    - A Copy of the lease agreement matching its data with the letter of explicit approval and operating license, with the original for inspection. Or proof that the applicant is a lessee of the activity location with the data document or tax return including the owner's name.
11. Fulfillment of "Activities without Industrial Registry Commitment" signed by the authorized person before the competent officer or signed by the agent or delegate.
12. In case the original of any document is not provided, fulfill an "Undertaking to Provide Documents before Receiving the Card".
13. If adding or correcting any data in the submitted documents is required, fulfill the following:

- Undertaking to Provide Documents after Receiving the Card.

14. Application for Temporary Card.

C- Notes on Registration, Renewal, and Amendment of Animal/Poultry/Fish Production Activity:

1. The document indicating the activity practice is the operating license.
2. The document indicating the activity is the letter of explicit approval to extract and renew the production requirements card.
3. It is necessary to match the data of the operating license from the Animal or Poultry Production Sector at the Ministry of Agriculture with the data of the letter of explicit approval from the Ministry of Agriculture to extract or renew the production requirements card, with matching the farm address in the commercial registry.
4. In case of discrepancy between the project's data or the address in the establishment's documents and there is a message for the establishment in the ports, a temporary card is issued upon submitting documents indicating the presence of the message in the port.
5. If the commercial registry is valid and recent but marked as "not updated," a temporary card is issued (maximum one year) or until GOEIC is provided with the update in the commercial registry, whichever is closer.

6. If the applicant is a lessee, their name must be mentioned with the place owner's name in the commercial registry, tax return, agricultural certificate, or the letter of explicit approval to extract the production requirements card.
7. The validity period of the registration in the Production Requirements Registry (five years) or upon the expiration of the operating license or the letter of explicit approval to extract and renew the production requirements card or the commercial registry with the activity address, whichever is closer, starts from the registration date.
8. Cancelling the operating license is followed by canceling the production requirements card.

