

The plant production activity

Conditions for registration, renewal and modification of the plant production activity:

1. That the project and the plant production activity be proven in both the commercial register and the tax card of the facility, whether the activity is land reclamation, land cultivation, greenhouse cultivation, tissue culture laboratories, hybridization, dwarfing and grafting of trees or other plant production activities
2. The activity must be existing and unconditional, and a valid operating license has been issued for it
3. It should be specified in the operating license, agricultural services certificate, or agricultural holding. Activity data according to its nature
4. The facility must have issued an unconditional letter of clear approval to extract or renew the production requirements card from the plant production sector at the Ministry of Agriculture
- 5- The previous explicit approval should specify the validity period of the approval - the type of plant production - the varieties and quantities that were approved to be imported for the project during that period - the place of implementation of the project - the operating license number
6. The project and activity data must be identical in each of the clear approval letter to extract and renew the production requirements card, operating license, commercial register and tax card
7. The person concerned, or whoever has the right to manage and sign, or the agent should not work for the government

B – Documents for registration, renewal and modification of plant production activity:

1. A production requirements card application form signed by the person who has the right to manage and sign in front of the competent employee or signed by the agent or authorized representative.

2. A copy of the national ID card or passport of those who have the right to manage, sign, and the original for viewing

3. If the applicant is an agent or authorized representative

A copy of the national ID card or passport of the agent or authorized representative and the original for review

- A copy of a notarized authorized from the real estate registry and the original for review (even a second agent is accepted only)

Or the original authorization form signed in front of the competent employee who has the right to manage and sign, or the authenticity of the signature is certified by an approved bank

- Acknowledgment of the validity of the authorized signed by the agent (if the applicant is an agent of the facility)

4. A recent official extract from the commercial register, valid for a period of not less than 90 days, and an update that has not been issued more than 90 days, including Plant production activity (land reclamation - land cultivation - greenhouse cultivation - tissue culture laboratories - hybridization, dwarfing and grafting of trees - and others) - project data - activity title - data of who has the right to manage and sign.

5. A copy of the tax card is identical to the commercial registration data and the original for review

Or a basic data document for the taxpayer (if the project is new and has not been issued a tax card)

6. An original letter of clear approval to extract or renew a register of production requirements from the plant production sector at the Ministry of Agriculture, explaining The validity period of the activity license has a definite start and end - the type of plant production and what has been approved for import during that period (items and quantities) - the operating license number - the place of implementation of the project.

7. Completion of the “undertaking for activities that do not have an industrial register” signed by the person who has the right to manage and sign in front of the competent employee or signed by the agent or authorized representative.

8. If the activity of a tissue culture lab

In addition to documents 1-7, it is submitted

- A copy of the operating license and the original for review, issued by the plant production sector at the Ministry of Agriculture, provided that it includes the type of plant and production, the validity period of the license (specified start and end).

9. If the greenhouse activity

In addition to documents 1-7, it is submitted

- A copy of the operating license and the original for perusal, issued by the plant production sector at the Ministry of Agriculture, provided that it includes the total area, type of cultivation, quantity and the validity period of the license specified (beginning and end).

10. If the activity of agricultural nurseries

In addition to documents 1-7, it is submitted

- A copy of the operating license and the original for perusal, issued by the plant production sector at the Ministry of Agriculture, provided that it includes the number and type of seedlings, the area of the nursery, and the validity period of the license specified (beginning and end).

11. If the activity is land reclamation

In addition to documents 1-7, it is submitted

- A letter of approval from the urban communities, the governorate or the Ministry of Agriculture
- A copy of the ownership or lease contract and the original for viewing
- Certificate of agricultural services (inventory and inspection) from the agricultural directorate to which the activity is affiliated

12. If the activity is cultivating land

In addition to documents 1-7, it is submitted

- A copy of the agricultural holding from the agricultural directorate to which the activity belongs, with a review of the original, provided that it includes the area

divided according to the cultivations and the proof of ownership - the size of the agricultural production - the name of the owner

- A copy of the agricultural services certificate (inventory and inspection) issued by the agricultural directorate to which the activity and origin are affiliated, to see that it includes proof of the actual cultivated area - the content of cultivation - the scope and location of the lands approved by the directorate to which it belongs - and the quantity and type, the name of the owner and the tenant if is found

A copy of the lease contract matching its data with the agricultural certificate, with a review of the original if the applicant is the tenant

C- Notes on the registration, renewal and modification of the plant production activity

1. The document evidencing the activity is operating licenses, agricultural services certificate, or agricultural holding

The document evidencing the activity is the clear approval letter to extract and renew the production requirements card

2. If the explicit approval letter did not specify the quantities and the validity period of the activity, the operating license, agricultural services certificate, or agricultural holding can be referred to in order to complete these data from it.

3. The validity period of the activity in the operating license, agricultural services certificate or agricultural holding must match the period in the clear approval letter to extract and renew the production requirements card

4. The address of the activity in the production requirements register card is the address recorded in the clear approval letter to extract and renew the production requirements card, operating license, agricultural services certificate or agricultural holding, and not the address of the main center in the commercial register.

5. If the registration applicant is a renter of the place of activity, his name must be mentioned in the operating license, agricultural services certificate, or agricultural holding, along with the name of the owner of the place.

6. After completing the land reclamation process and to change the activity to agriculture, the activity in the commercial register is modified to land cultivation and the same documents required from the agricultural activity are completed.

7. Cancellation of the operating license, cancellation of the agricultural services certificate, or expiration of the agricultural holding, followed by the cancellation of the production requirements register card