

The animal production activity

A- Conditions for registration, renewal and modification of animal production activity:

1. The project and the animal production activity must be recorded in both the commercial register and the tax card of the project, whether it is for poultry farms, for the production of milk and its products, for hatching eggs, for fattening livestock, for fish farming or other animal production activities.
2. The activity must be existing and unconditional, and it must have a valid operating license.
3. It should be specified in the operating license issued by the animal production sector at the Ministry of Agriculture (license number - total area of the place - number of wards - and their license - number of animals in each shed - license validity period with a specific start and end - type of production and what is imported for it).
4. The facility must have issued an unconditional letter of clear approval to extract production or renew the (production requirements) card from the animal production sector at the Ministry of Agriculture
5. The previous clear approval should be specified in it (the validity period of the approval - the type of animal production - the items and quantities that were approved to be imported for the project during that period - the place of project implementation - the operating license number).
6. The project and activity data must be identical in each of the clear approval letter to extract and renew the production requirements card, operating license, commercial register and tax card.
7. The person concerned, or whoever has the right to manage and sign, or the agent should not work for the government

B- Documents for registration, renewal and amendment of animal production activity:

1. The production requirements card application form signed by the person who has the right to manage and sign in front of the competent employee or signed by the agent or authorized representative.
2. A copy of the national ID card or passport of those who have the right to manage, sign, and the original for viewing
3. **If the applicant is an agent or authorized representative:**

- A copy of the national ID card or passport of the agent or authorized representative and the original for review
- A copy of a notarized authorized from the real estate registry and the original for review (even a second agent is accepted only)

Or the original authorization form signed in front of the competent employee who has the right to manage and sign, or the authenticity of the signature is certified by an approved bank

- Acknowledgment of the validity of the authorized signed by the agent (if the applicant is an agent of the facility).

4. A recent official extract from the commercial register, valid for a period of not less than 90 days, and a recent statement that has not been issued for more than 90 days, including animal production activity (poultry farms - dairy - eggs - fattening livestock - fish farms - or others).

5. A copy of the operating license from the animal production sector at the Ministry of Agriculture and the original for information showing the license number - total area - number of hatcheries and animals - name of the owner and tenant - license validity period (specified beginning and end) - type of animal production and what is imported for it

6. An original letter of clear approval to extract or renew a record of production requirements from the animal production sector at the Ministry of Agriculture, stating:

- The validity period of the activity license is specific (beginning and end) - type of animal production and what has been approved for import during that period (items and quantities) - operating license number - place of project implementation

7. In the case of fish activity, a copy of the approval of the water resources to establish the farm, with reference to the original

8. A copy of the tax card is identical to the commercial registration data and the original for review

Or a basic data document for the taxpayer (if the project is new and has not been issued a tax card).

9. Completion of the “undertaking for activities that do not have an industrial registry” signed by whoever has the right to manage and sign before the competent employee or signed by the agent or authorized representative.

C- Notes on the registration, renewal and modification of animal production activity:

1. The document evidencing the activity is operating licenses.

2. The document indicative of the activity is the clear approval letter to extract and renew the production requirements card.
3. If it is not specified in the clear approval letter (quantities and the duration of the activity), the operating license can be referred to in order to complete these data from it.
4. The cancellation of the operating license, followed by the cancellation of the production requirements card