

The industrial production activity

A- Conditions for registration, renewal and modification of industrial production activity:

1. The project and the manufacturing, production or assembly activity must be recorded in both the commercial register and the establishment's tax card
2. The facility must have a valid, unconditional, non-temporary or temporary industrial registry preceded by a period of five years
3. The activity in the industrial register must have a fixed period (beginning and end), quantities and items
4. The activity must be existing and evidenced in the operating license
5. The project and activity data must be identical in the commercial and industrial register, operating license and tax card
6. That the person concerned, or whoever has the right to manage and sign or the agent does not work for the government

B- Documents for registration, renewal and modification of industrial production activity:

1. A production requirements card application form signed by the person who has the right to manage and sign in front of the competent employee or signed by the agent or authorized representative.
2. A copy of the national ID card or passport of those who have the right to manage, sign, and the original for viewing
3. If the applicant is an agent or authorized representative:

A copy of the national ID card or passport of the agent or authorized representative and the original for review

- A copy of a notarized authorized from the real estate registry and the original for review (even a second agent is accepted only)

Or the original authorization form signed in front of the competent employee who has the right to manage and sign, or the authenticity of the signature is certified by an approved bank

- Acknowledgment of the validity of the authorized signed by the agent (if the applicant is an agent of the facility)

4. A recent official extract from the commercial register, valid for a period of not less than 90 days, and an update that has not been issued for more than 90 days, including manufacturing, production or assembly activity.

5. A copy of the certificate of the industrial register valid, unconditionally or temporary, and the original, to see that the activity includes - its address - duration (beginning and end) - items and quantities - commercial registration number - the name and trade name of the facility.

6. A copy of a valid operating license with notification issued by the industrial development and in conformity with the industrial register and the original for review.

Or a paper operating license from the neighborhood with a receipt for payment of the operating license fee in industrial development

7. A copy of the tax card is identical to the commercial registration data and the original for review.

Or a basic data document for the taxpayer (if the project is new and has not yet been issued a tax card)

8. Completion of the "Industrial Register Undertaking" signed by the person who has the right to manage and sign in front of the competent employee or signed by the agent or authorized representative.

C- Notes on the registration, renewal and modification of industrial production activity:

1. The document evidencing the activity is the industrial register, and the document evidencing the activity is the operating license.

2. It is not required to state in the industrial registry that it is permanent, but it must be unconditional or not temporary

3. Both the industrial register and the operating license are considered temporary if it is required to reconcile the situation with them (settlement of the environment file - civil defense).

4. Upon renewal, if the industrial register is temporary, a temporary card can be obtained for production requirements, provided that the industrial register submitted at the time of registration is permanent.

5. The industrial development of the industrial register shall be written off, followed by the cancellation of the production requirements register card